



Indy Summer Youth Programs

City of Indianapolis Department of Metropolitan Development



What is CDBG?

The Community Development Block Grant (CDBG) is a federal grant from the Department of Housing and Development (HUD). This grant is used to provide decent housing and a suitable living environment and to expand opportunities. This grant is primarily for low-income households. All funds are contingent upon the approval of the 2025 federal budget.

Program Requirements

- The majority of program recipients must be low income.
- Funds may only support the creation of a new youth-employment program or the expansion of the number of clients served at an existing program.
- Payment is on a reimbursement basis for eligible costs only.
- Programs based in Beech Grove, Lawrence, Southport, and Speedway are not eligible.

Priorities

- Participants paid minimum wage or greater
- High risk youth served
- Transportation and meals provided

Questions?

Any questions can be directed to the following:

Victoria Jennings
Principal Program Manager -
Strategic Investments
victoria.jennings@indy.gov

Olivia Scholz
CDBG Coordinator
olivia.scholz@indy.gov

Andrew Holland
CDBG Analyst
andrew.holland3@indy.gov

You can also find additional information at DMD's [CDBG homepage](#)



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Quarterly Reports Information

- A template for quarterly reports can be found [here](#). Fill out the Public Service report. Each report is due on the last day of the quarter listed in the template.
- Client profile forms will need to be filled out for each individual served by the program. The form can be found [here](#).
- Both quarterly reports and client profile forms should be emailed to Olivia.Scholz@indy.gov on or before the quarterly due date.

Claim Information

- Click [here](#) to access the claim form to be used.
- Awards may be claimed all at once provided there is sufficient backup documentation.
- The claim summary sheet must include an original signature. Photocopies will not be accepted.
- If you would like to schedule a quarterly call for questions, please contact any member of the CDBG team.

Contract and Claim Dates

Contract Start
Date: 4/1/25

Contract End
Date: 12/31/25

First Claim
Deadline: 8/31/25

Final Claim
Deadline:
10/31/25



City of Indianapolis - CDBG Client Profile Form



I hereby certify that the information included on this form is correct to the best of my knowledge and that such information may be subject to verification by representatives of the City of Indianapolis and/or the United States Department of Housing and Urban Development for purposes of meeting the federal requirements of the Community Development Block Grant (CDBG) program.

Client Signature: _____ **Date:** _____

Parent/Legal Guardian Signature: _____ **Date:** _____

1. **Client Name:** _____

3. **Address:** _____

2. **Date of Birth:** _____

4. **Phone Number:** _____

5. **Is the Client Under 18 years of Age?** Yes No

6. Race (Pick One):

- White
- Black/African American
- Asian
- American Indian/Alaskan Native
- Native Hawaiian/Other Pacific Islander
- Asian & White
- Black/African American & White
- American Indian/Alaskan Native & White
- American Indian/Alaskan Native & Black
- Other / Multi-Racial

7. **Hispanic/Latino Ethnicity** Yes No

8. **Female Headed Household** Yes No

9. **Military Veteran Household** Yes No

10. **Disability** Yes No

11. Income Guidelines:

- Step 1 - Circle the number of persons in your household
- Step 2 - Circle your household range (under the number you already circled in Step 1.)

| Number of Persons in Your Household | | | | | | | | |
|-------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|------------------|
| 2024 AMI Effective 5/1/24 | 1 Persons | 2 Persons | 3 Persons | 4 Persons | 5 Persons | 6 Persons | 7 Persons | 8 Persons |
| 0-30% | \$0-21,600 | \$0-24,700 | \$0-27,800 | \$0-30,850 | \$0-33,350 | \$0-35,800 | \$0-38,300 | \$0-40,750 |
| 31-50% | \$21,601-36,050 | \$24,701-41,200 | \$27,801-46,350 | \$30,851-51,450 | \$33,351-55,600 | \$35,801-59,700 | \$38,301-63,800 | \$40,751-67,950 |
| 51-80% | \$36,051-57,650 | \$41,201-65,850 | \$46,351-74,100 | \$51,451-82,300 | \$55,601-88,900 | \$59,701-95,550 | \$63,801-102,100 | \$67,951-108,650 |
| 80%+ | \$57,651+ | \$65,851+ | \$74,100+ | \$82,300+ | \$88,900+ | \$95,551+ | \$102,101+ | \$108,650+ |