2022 INDY SUMMER YOUTH PROGRAM APPLICATION

How to Apply

Application Opens: Monday, Aug. 30, 2021 Application Closes: Friday, Oct. 22, 2021

To apply for 2022 Indy Summer Youth Program funding, you will complete an online application through Central Indiana Community Foundation's Smart Simple portal. Please note, The Lilly Endowment, Inc., also offers ISYP Capital Grants, which require a separate application. The LEI Capital Grants application is linked on the ISYP grants portal.

To get started, you will need to create an organizational profile in Smart Simple. If you have applied for another CICF grant, you do not need to create another organizational profile. If you already have an organizational profile, please make sure that all of your information is up to date.

You will need to gather the following materials to add to or update your organizational profile:

- Current board list
- Current/most recent organizational budget
- Most recent 990 or audited financial statements

Once you have created your organizational profile in Smart Simple, go to the Smart Simple Home Page and find the section called "Open Calls." It is in the lower right corner. You will see a table of all open CICF grants. Select "2022 Indy Summer Youth Programs" and click "Apply" to begin your application.

You can save and return to your application as often as necessary. Your saved/in-process application can be found under "My Applications" on your Smart Simple Home page. Be sure to click "Save Draft" each time you make changes to your application.

When you are ready to submit, press the SUBMIT button. You must click this button to submit your application.

The "Smart Simple How-to Guide" document posted on the ISYP grants portal includes other helpful instructions and screenshots to help you navigate Smart Simple. Please consult this document if you are new to Smart Simple.

If you require technical assistance, contact Hector Morales Hernandez (<u>HectorMH@cicf.org</u> or 317.634.2423 x 138).

