**Central Indiana Senior Fund**

**2021 Grant Guidelines**

**About Central Indiana Senior Fund Grantmaking**

Central Indiana Senior Fund, a fund of Central Indiana Community Foundation, invests in organizations and programs that serve seniors (ages 55 and older) who are low- to moderate-income and/or isolated from community resources and opportunities.  Eligible organizations serve seniors residing in Central Indiana (Marion and the seven surrounding counties). **We want to help you serve your community.**

Central Indiana Senior Fund believes it is our mission to mobilize people, ideas and investments to make this a community where all individuals have equitable opportunity to reach their full potential, no matter place, race or identity. For more information go to <https://www.cicf.org/not-for-profits/equity-framework/>.

**Types and Size of Grant Awards**

The fund accepts applications for operating and program support. Only organizations whose mission is to serve seniors can submit a request for operating support. Grants range from $5,000 to $50,000, with an average of $20,000-$30,000.

**Who We Fund**

* 501(c)(3) organizations that serve seniors
* Organizations that have not yet received their 501(c)(3) status may use an approved fiscal agent

**What We Fund**

While we are open to all requests for funding of senior services, we are particularly interested in (in no priority order):

* Helping seniors age in place by funding housing maintenance/accessibility
* Decreasing hunger by funding food access and affordability
* Mitigating isolation and loneliness
* Supporting caregivers
* Decreasing senior homelessness
* Supporting programs that serve seniors of color
* Supporting programs that serve immigrant and undocumented seniors

**What We Don’t Fund**

* Organizations or projects that discriminate based upon race, religion, ethnicity, age, gender or sexual orientation
* Grants to individuals
* Political campaigns or activities intended to influence public officials
* Projects aimed at promoting a particular religion
* Construction projects of schools, churches or other religious institutions
* Special events or fundraising activities
* Post-event or after-the-fact situations or debt retirement
* Basic medical, scientific or academic research

**Application Timetable and Submission**

* An information session will be held on Thursday, May 20 from 12:00 – 1:00 p.m. to address any questions about the guidelines and process. To register go to: <https://www.cicf.org/central-indiana-senior-fund-2021-grant-info-session/> or contact Julie Koegel at [juliek@cicf.org](about:blank). While attendance is not mandatory, all potential applicants are encouraged to attend.Applicants who opt not to attend will not be penalized.
* These guidelines and application can be found in English and Spanish at <https://www.cicf.org/about-cicf/funds-and-foundations/special-focus-funds/central-indiana-senior-fund/>.
* Central Indiana Senior Fund is using the State of Aging Report ([https://centralindiana.stateofaging.org/](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fcentralindiana.stateofaging.org%2f&c=E,1,zNvaHo8anKtvHI3xOfBk6XDoC3g5-Ri22U37e7EiZuc_tVUs_F2Xu1ckIX1DIRGXhPUkVrPnvvbjPmbSZleW0FY9LC7z8x1cINsrbEYoB6eBFMA,&typo=1)) as a guide to grantmaking. We will discuss this during the information session.
* Applications should be no more than four total pages (not including required attachments).
* Applications should be completed in Microsoft Word using Calibri font size 11 and 1” margins.
* Questions should be addressed to Julie Koegel at [juliek@cicf.org](mailto:juliek@cicf.org) or 317-696-1933.
* Email the application and required attachments to [juliek@cicf.org](about:blank). Please email the application as a separate file.
* Applications are due by 5:00 p.m. on June 30, 2021. Applications submitted after this date and time will not be considered for funding.
* Applicants will be notified no later than August 31, 2021. Funds will be released in early September.

**Central Indiana Senior Fund**

**2021 Application**

**Due to** [**juliek@cicf.org**](about:blank) **by 5:00 pm on June 30, 2021**

**Limit application to four pages**

**Organizational Information**

Organization Name:

Contact Name, Title, Email, Phone:

Fiscal Agent Name and Contact Information (if applicable):

**Funding Request**

Organization annual budget:

Total project/program cost (not necessary if requesting operating funds):

Amount requested:

Describe how the funds would be used – please be specific (e.g., staff, rent, utilities, supplies, transportation, etc.).

**Equity**

Does your organization have a commitment to advancing equity (e.g., racial, economic, cultural sensitivity, etc.)? If yes, please explain. If no, please explain.

Is your client population reflective of the geographical area you serve? If yes, how? If no, please explain, including any plans to address this.

Are your board and staff reflective of the geographical area and clients you serve? If yes, how? If no, please explain, including any plans to address this.

What role do seniors and/or caregivers play in development and/or review of your services?

**Services to Seniors**

Describe your target population, including the number of unduplicated seniors to be served in 2021.

Describe the services for which you are seeking funding. Please include how services will be delivered (e.g., in-person, virtually).

How will you know your services worked? What are your anticipated measurable outcomes?

How does the community at large find out about your services?

**COVID-19 Impact**

***Briefly*** describe how COVID-19 impacted your organization and your services to seniors. This can include impacts on the way you provide services, fundraising, etc.

**Attachments**

1. Demographics Sheet (see below)
2. Current Board Roster with officers listed
3. Current and last year-end financial statements. Ideally this includes the following documents. However, if these are unavailable, please submit the last financial statement you provided to your board.
   1. Most recent Profit & Loss Statement that includes year-to-date revenues/expenses and the annual budget
   2. Most recent Balance Sheet
   3. Most recent year-end Profit & Loss Statement showing actual v. annual budget AND most recent year-end balance sheet **OR** 990/Audit (if it is completed for your most recent fiscal year end)

**Central Indiana Senior Fund 2021 Demographics Sheet**

Using the table below, state the NUMBER of board members, staff and seniors who identify in the following categories. You many enter zero (0) where appropriate. If you don’t know, please state Unknown. If not applicable, please state N/A.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Board** | **Staff** | **Seniors Served Ages 55-64** | **Seniors Served**  **Ages 65+** |
| **Total Number** |  |  |  |  |
|  |  |  |  |  |
| **Race/Ethnicity** |  |  |  |  |
| American Indian/Alaskan Native |  |  |  |  |
| Asian/Pacific Islander |  |  |  |  |
| Black |  |  |  |  |
| Latinx |  |  |  |  |
| Multi-Racial |  |  |  |  |
| Native Hawaiian/Pacific Islander |  |  |  |  |
| Other |  |  |  |  |
| White |  |  |  |  |
|  |  |  |  |  |
| **Income** |  |  |  |  |
| At or below Federal Poverty Level |  |  |  |  |
| Between Federal Poverty Level and 200% Poverty Level |  |  |  |  |
| Above 200% Federal Poverty Level |  |  |  |  |
|  |  |  |  |  |
| **Gender Identity** |  |  |  |  |
| Female |  |  |  |  |
| Male |  |  |  |  |
| Other |  |  |  |  |